

CFRU Board of Directors Meeting Minutes

\Meeting Arrangements

Location: Room 429 University Centre

Date/Time: September 25, 2017 5:30 – 7:30pm

Attendance

Attended: Mike Treadgold, James Mpofo, Chelsea Cockshutt, Vish Khanna, Brooke Wallace (via Skype)

Regrets: Rachel Elliott, Joel Cuthbert, Alan Sovran, Alex Harris



CFRU Board of Directors Meeting Minutes

Agenda and Minutes

#	Agenda Items	Speaker	Time	Notes
1	Call to order	Mike	5:45pm	Mike to serve as tonight's chair
2	Approval of the agenda	Mike	5:45pm	Motion: James, Second: Chelsea, Carried: ALL
3	Approval of previous meeting minutes	Mike	5:46pm	None included in September board package. June 2017 minutes will be approved over email
4	Message from the Chair	Mike	5:47pm	<ul style="list-style-type: none">- Looking to expand the board, hopefully staff can assist with recruitment- 2017 AGM date TBD. Awaiting response from auditors re: extended reporting period- Prospective board members will be invited to a meeting prior to being voted in
5	Station Manager Report	Vish	5:50pm	<ul style="list-style-type: none">- Looking forward to Amy Goodman event. Ticket sales over 220 of the 600 that are available- Discussion re: theft. Insurance claim in progress. Premiums will go



CFRU Board of Directors Meeting Minutes

				<p>up 5% (~\$300); \$1000 deductible. Many offers of support, donations, help. Change in policy re: overnight storage of equipment.</p> <ul style="list-style-type: none"> - Staff who deal with incoming volunteers have been tasked with developing a training checklist to standardize the intake process - Staff will be engaging in Conflict Resolution training in early October - Recent Time Management training course has been helpful
6	Other business	All	6:16pm	<ul style="list-style-type: none"> - Draft budget for 2017-18 is presented and will be approved over email by Sept. 29. - Appropriate resources have been set aside for capital reserve - Most other expectations are same as past years - James: interested in digitizing the equipment borrowing agreement. Vish to confer with Bryan. - Brooke:
7	Motion to move in camera	-	-	N/A
8	Motion to move out of camera	-	-	N/A



CFRU Board of Directors Meeting Minutes

9	Adjournment	Mike	6:39pm	Motion: Mike, Second: Chelsea, Carried: ALL
---	-------------	------	--------	--



CFRU Board of Directors Meeting Minutes

Agreed Action Points

What?	Who?	Deadline	Status	Notes
Consider developing a digitized equipment borrowing agreement	Vish/Bryan/James	N/A	Spoke to Bryan and such a system will be implemented soon - vk	
Acquire info from auditors re: when to hold 2017 AGM	Vish	October board meeting	In progress	
Advertise/Solicit for new board members	Alan, Vish, Staff	N/A	Starting	
Approve June 2017 board minutes	Mike/Board	Sept. 29	Complete	
Approve 2017-18 station budget	Mike/Board	Sept. 29	Complete	