



CFRU Board of Directors Meeting Agenda

Meeting Arrangements

Location: Room 335 University Centre

Date/Time: Monday, May 27 @ 5:30 – 7:30 pm

Attendance

Invited: Vish Khanna (Station Manager), Rachel Elliott/Student (Chair), Amber Holmes (Vice-Chair), Michael Treadgold/Community (Treasurer), Laura Ruddy/Student (Secretary), Brooke Wallace/Community (Staff Liaison), Joel Cuthbert/Community, Chelsea Cockshutt/Community, Abdul-Rahim Abdulai/Student

Guests: Andrea Patehviri/Staff, Christopher Currie/Staff, Jenny Mitchell/Staff, Scotty Hertz/Volunteer

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Agenda and Minutes

#	Agenda Items	Speaker	Time	Notes
1	Call to order	Amber	5:34 pm	Amber calls the meeting to order.
2	Approval of the agenda	Amber	5:34 pm	Joel makes a motion to approve the agenda, Mike seconds; passed by all.
3	Approval of previous meeting minutes	Amber	5:35 pm	Mike motions to approve the previous meeting minutes, Laura seconds; passed by all.
4	Message from the Chair	Rachel	5:35 pm	Rachel welcomes everyone to the meeting and thanks Amber for chairing, as she is attending via Skype. Rachel urges everyone to speak up but also to listen to others.
5	Station Manager Report	Vish	5:36 pm	Vish welcomes questions about his report, as well as any of the staff reports. Mike makes a comment about the Canada Summer Jobs grant. Mike speaks from professional experience that getting a subsidy is not a problem but if issues arise, we could contact Lloyd Longfield.

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				<p>Mike also makes a point that through Community Advisory Committee (CAC) work, him and Andrea have noticed that while the Prospect Clearance Database has a lot of names and email addresses on it, that we are missing a lot of phone numbers and asks if copies of the petitions were made. Andrea points out that she has not yet checked the Frubie database, which likely has a lot of the missing phone numbers for volunteers and potential donors. Neither Vish nor Andrea made copies of the petitions, but everyone agrees that the Frubie database should be checked before looking into the petitions.</p>
6	Update from the Community Advisory Committee	Mike, Andrea, Scotty, Jenny	5:45 pm	<p>Mikes provides an update from the CAC. The CAC has met over 2 times now and gives a rundown of the executive committee. Mike makes a motion to appoint Scotty Hertz and Nathan Lawr to the CAC executive, Joel seconds; passed by all.</p>

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			<p>Mike speaks about the 5 subcommittees that were established at CAC meetings.</p> <p>Thanks to Rachel, Mike was able to speak with Alumni Affairs and found out that they have a CFRU fund, although it hasn't been active for almost 20 years. This allows people to donate money through Alumni Affairs to CFRU, and obtain a charitable tax receipt.</p> <p>Andrea commends Scotty for his research and report on Co-op models for radio stations. Mike sends Scotty's report to the rest of the Board.</p> <p>Jenny urges everyone to give some thought to the Co-op model and decide if it is worth looking into.</p> <p>Scotty briefly goes over the co-op information he found, and how it could pertain to CFRU. CFRU is already a functioning radio station, so not too much would actually be</p>
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				<p>that different since most of the leg work is done, i.e. getting a broadcast licence. He mentions that he plans on talking to Peter Cameron, who is affiliated with the Guelph Campus Co-op, as they could be a great ally for us.</p> <p>Amber asks for clarification on how a corporation can become a co-op. Mike references the Co-operators and reads some information from their website.</p> <p>Jenny welcomes suggestions from the Board of people to recruit for CAC subcommittees. It is established that any names can be sent directly to Jenny.</p>
7	Financial Report	Mike, Vish	6:09 pm	<p>Vish states that everything is proceeding normally and as expected. The Board voted over email following a meeting of the Finance Committee to shore up on the tech budget. Mike made the motion, Brooke seconded; it was passed by all. As a result, there are some extra savings from this</p>

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				decision.
8	Other business	All	6:12 pm	<p>Andrea provides an update on the Student Choice Initiative (SCI). The opt out date has been pushed up from July to June; this gives students more time to opt out of services. Opting out will be semester-by-semester process, meaning students can change which services they opt out of each season.</p> <p>There is still much speculation and not a lot of concrete information on how the SCI is going to work, as nobody has seen the “Opt-out” document.</p> <p>Jenny brings up the National Campus-Community Radio Conference (NCRC) and asks if anyone else is planning on going. At this point she is going alone, and welcomes guidance on how to spend her time while there. Rachel mentions that she is thinking about going for part of the conference but hasn't committed.</p>

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				<p>Jenny asks for an update from the Nominations Committee. Amber says she has sent emails to the interested volunteers, operating within the new recruitment process. She has only heard back from Jannan at this point.</p> <p>Amber asks if there is anyone willing to take on her responsibilities with the Nominations Committee should she need to take time off due to her pregnancy. Abdul-Rahim agrees to take on the role of Nominations Committee Chair in Amber's absence.</p> <p>In Jenny's absence from the station, Christopher will consult the Frubie database and send a list of student volunteers, active in the last year, who have expressed interest in being on the Board.</p>
9	Motion to move in camera	Amber	6:39 pm	Joel makes a motion to move in camera, Abdul-Rahim seconds; passed by all.
10	Motion to move out of camera	Amber	8:37 pm	Joel motions to move out of camera,



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				Mike seconds; passed by all.
11	Adjournment	Amber	8:37 pm	Amber motions to adjourn the meeting, Mike seconds; passed by all.



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Agreed Action Points

What?	Who?	Deadline	Status	Notes
Send Jenny names of people to be on CAC subcommittees	Everyone	Ongoing		
Upload previous meeting minutes to website	Vish	June 3		