



CFRU Board of Directors Meeting Minutes

Meeting Arrangements

Location / Type: Virtual Zoom Meeting / Regular

Date / Time: Tuesday April 27th / 6:50 PM -7:52 PM

In Attendance: Alex Green, Hillary Dort, Janan Shoja Doost, Natalie Vasilivetsky, Nicholas Cooper, Sasha Radisic, Scott Hertz

Invited: Christopher Currie, Odesia Howlett

Regrets: Brenna McCutcheon, Abdul-Rahim Abdulai

[Quorum: >50% OR 4 directors]

Presiding Officer: Alex Green (Chair)

Secretary: Nicholas Cooper

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Agenda and Minutes

#	Agenda Items	Speaker	Time	Notes
1	Call to order	Alex G	6:50p	
2	Approval of the agenda	Alex G	6:50p	Unanimous consent
3	Approval of previous meeting minutes: March 30th 2021	Alex G	6:50p	Unanimous consent
4	April 2021 staff reports review	Alex G	6:51p	<ul style="list-style-type: none"> -Board was overall pleased with staff reports -Understood that these reports were the first ones written in a long while -Alex G suggested added occasional month-to-month metrics to the reports -Alex G asked Chris about if there is a CFRU standard format; Chris commented that reports are meant as a reflection on special projects and events, not entirely on day-to-day duties -Board would appreciate a more streamlined delivery of the reports; prefer as early as possible, such as a week before a board meeting (which currently take place the last Tuesday of each month) -Chris will talk with staff about timing of submissions; Board reassures that they will not be too strict on deadline
5	Staff reports formatting	Alex G	6:57p	-Nicholas points out helpful features of the reports that helped with clarity and efficient conveyment

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				of information from this round of reports (bullet points, bold headings, inclusion of web links, the “Things To Do” section)
6	Odesia Month Check-In	Odesia	6:59p	<p>-Odesia talks about how they have been doing so far in their new position as Outreach Director at CFRU... everything is going smoothly!</p> <p>-Odesia asks if it was ok for another board member other than Natalie to partake in the monthly check-ins if Natalie became busy and unable to meet</p> <p>-Alex put forth that these check-ins are part of the collective agreement but was absolutely free-form, so anyone could meet with them</p>
7	Finance committee report	Abdul-Rahim	7:01p	(This item has been pinned for the next meeting, as Abdul-Rahim did not make it to this meeting)
8	Bry’s signing authority	Alex G / Scotty	7:03p	<p>-This was all processed today, with a document signed by Alex G and Hilary</p> <p>-For the record, the board has given unanimous consent of the following: “We grant Operations Coordinator Bryan Webb the authority to disperse amounts up to and including \$2000”</p>
9	Planning board/staff visioning session	Scotty / Chris	7:05p	<p>-Chris relayed that staff has expressed deep interest of a joint gathering with the board to envision and brainstorm ideas together of what the future of CFRU might look like in the future</p> <p>-a visioning session has not taken place in quite a while</p>

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				<ul style="list-style-type: none"> -Staff would like the board to think and confirm of times/dates for this session(s) -Alex asks Chris how long visioning sessions run for in the past -More discussion on general details of the session(s)
10	Initial thoughts on CFRU media centre/podcast division	Scotty	7:06p	<ul style="list-style-type: none"> -This idea of this centre has been brought up in staff discussions and the recent tech committee meeting, as a way to develop and innovate CFRU for the future -Scotty talks about what the centre could provide -Board will contemplate and bring up ideas at future meetings, certainly related to the visioning session -Hillary wonders how to collaborate, as well as stand apart, from the University of Guelph Library's current podcast resources; as a radio station, could CFRU organize themselves differently based on volunteer skill sets aimed for podcasts production, and more as a professional service rather than a resource? -Scotty brings up that CFRU volunteer positions which Hillary is talking of do exist, but have been dormant or minimally filled (like audio editing) -Chris supports and perseveres for an editing unit -More talks including podcast programming (like interviews with/from UofG colleges staff/ alumnus, etc)

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11	Anti-oppression training	Natalie	7:16p	<p>-Natalie reached out to Rainbow Diversity Institute, and as been waiting for a reply from a particular person with the Institute</p> <p>-Jenny has emailing them to follow up, which Natalie is copied to</p> <p>-Staff likes this institute and this person, as they were the same person who did CFRU's last anti-oppression training (Chris attests that it was good)</p>
12	Board's thank you letter to Ian	Alex G	7:17p	<p>-Alex has thanked Ian multiple times already, and sees no necessary need for a written letter from the board</p> <p>-Scotty reassures everyone that Ian appreciates the vocal thanks</p> <p>-Alex motions:</p> <p style="padding-left: 20px;">"The board will give Ian a quality ham!"</p> <ul style="list-style-type: none"> ● Sasha seconds ● Natalie motions for an amendment (does he even like or eat ham?) ● Chris, just as a visitor to the meeting, suggests instead a ham radio! ● Alex decides to table motion for now, to allow more thought... but still something ham-like
13	New business	OPEN	7:25p	<p>-Nicholas brings up from Jenny's report that she has a student, by the name of Harrison, who is interested in joining the board</p>

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				-This may require striking up the nominations committee to allow Harrison to join... Hillary, being vice-chairperson, is the chair of that committee Hillary will reach out to Harrison about joining the board
14	Motion to move in camera	Alex G	7:27p	unanimous consent
15	Motion to move out of camera	Alex G	7:40p	unanimous consent
16	Review action items	Nicholas	7:40p	<ul style="list-style-type: none"> ● Joint Health & Safety Committee <ul style="list-style-type: none"> ○ UPDATE: still needs to reform ○ Scotty becomes chair ● Programming Committee: <ul style="list-style-type: none"> ○ UPDATE: still needs to reform ○ volunteer position still needs to be filled ● Employment Equity Committee <ul style="list-style-type: none"> ○ UPDATE: Has been created, plan to meet up within the month ● Fundraising Committee <ul style="list-style-type: none"> ○ UPDATE: Has finally met (earlier this day, full report next board meeting) ● Harassment & Violence In the Workplace Committee <ul style="list-style-type: none"> ○ UPDATE: still to form ○ Scotty has submitted Harassment Policy document ● Visioning Session

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				<ul style="list-style-type: none"> ○ ADDED: All board members start thinking about CFRU future, and finding at least a 4-hour slot put aside for this
17	Adjournment	Alex G	7:52p	unanimous consent

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Current Action Points

What?	Who?	Deadline	Status	Notes
Joint Health & Safety Committee	Brenna / Scotty	---	Still Needs To Reform	-Scotty nominates himself as chair
Programming Committee	Nicholas / Brenna	---	Still Needs to Reform	Searching for a volunteer member to join before meeting
Employment Equity Committee	Abdul-Rahim / Hilary	---	CREATED - Need to meet	Hilary will be setting up meeting when Abdul-Rahim is available
Consideration of Meeting of Fundraising Committee	Brenna / Natalie	---	DONE!	Complete report will be made at next board meeting
Harassment and Violence In The Workplace Committee	Scotty	---	Still to Form	-Harassment policy document to be submitted by Scotty
Visioning Session	EVERYONE	Possible In June	Start Thinking!	-check that you have at least 4-hour slot for this

Approved Minutes Signature:

