



# Board of Directors Meeting Agenda

Date:	Feb 28th
Time:	8:00 EST

Call to order.

Approval of the agenda.

Approval of previous meeting minutes.[not submitted yet]

Committee Reports - who is on Harassment and Violence Prevention? Need before end of February. Two board members.

Agenda Item	Purpose	Lead	Duration	Time
Introduce ourselves	Meet new board	Chetna	15 min	8:05
Notes	<ul style="list-style-type: none"> <li>• Bryan - operations coordinator</li> <li>• Amy - Staff liaison and vice president</li> <li>• Bled - board member</li> <li>• Ian - legend</li> <li>• Himmuth - board member?</li> <li>• Josh - board member</li> <li>• Lawi -</li> <li>• Longfei - board member</li> <li>• Odesia - marketing and outreach director</li> <li>• Scotty - board member</li> </ul>			
Board positions	Need to fill secretary and treasurer role	Chetna	15 min	8:20
Notes	<ul style="list-style-type: none"> <li>• Himmuth - Treasurer</li> <li>• Josh - Secretary</li> </ul>			
Student Fee Committee	Update	Amy	15 min	8:35
Notes	<ul style="list-style-type: none"> <li>• Have 3 members but need another member</li> <li>• Prefer a student and on the board</li> <li>• Committee - where does the student fee cheque go</li> <li>• Duty - submit form in september</li> </ul>			



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	<ul style="list-style-type: none"> <li>Himmuth and Ian</li> </ul>			
Performance Evaluations	Review and approve	Chetna	15 min	8:50
Notes	<ul style="list-style-type: none"> <li>Before performance reviews, we need to know who is giving the performance feedback</li> <li>Staff prefer a decentralized non-hierarchical</li> <li>Proposal - orientation for board members which includes performance               <ul style="list-style-type: none"> <li>Supposed to happen</li> </ul> </li> <li>CTA: Chetna to write to Chris with proposal</li> <li>CTA: Amy to ask for staff feedback</li> </ul>			
Financial Update & Purchase Proposal	Review finances Approve staff purchases	Bryan	15 mins	9:05
Notes	<ul style="list-style-type: none"> <li>Surplus in student fees, need to plan where to spend down that money               <ul style="list-style-type: none"> <li>Student summer positions</li> <li>Student fee committee</li> </ul> </li> <li>Large staff purchases to be approved by board in-camera plus ipad and bluetooth keyboard</li> </ul>			
Other Business	Lease update?			
Notes	<ul style="list-style-type: none"> <li>Old agreements said they would cover the costs of relocating so we proposed the reintroduction of this</li> <li>Bryan - we have done what we can in a counter offer but when they give a response it will be brought to the board</li> </ul>			

Next meeting: March 30, 2023

7:00 pm