



# Board of Directors Meeting Agenda

Date:	Sept 2023
Time:	6:32 pm - 7:08 pm

Call to order.  
 Approval of the agenda.  
 Approval of previous meeting minutes.[not submitted yet]  
 Committee Reports

Agenda Item	Purpose	Lead	Duration	Time
<b>Finance report</b>	EOY report	Bryan		
Notes	<ul style="list-style-type: none"> <li>Paperwork sent for end of year audit</li> </ul>			
<b>MOU</b>	Increase Jenny's hours to 35 from 30	Chetna		
Notes	<ul style="list-style-type: none"> <li>Approved unanimously by Board</li> </ul>			
<b>Using Lawyer for compliance</b>	Determine next steps for retaining legal advice / counsel for compliance	Chetna		
Notes	<ul style="list-style-type: none"> <li>Freya Zaltz from NCRA would be ideal to consult re: compliance. NCRA also offers resources and training for board members (e.g. running AGMs). Bryan will reach out to NCRA to get a better sense of coordinating &amp; get things in motion.</li> </ul>			
<b>Board member addresses</b>		Bryan		
Notes	<ul style="list-style-type: none"> <li>List updated</li> </ul>			
<b>AGM</b>		Chetna		
Notes	<ul style="list-style-type: none"> <li>Need to establish some Calls to Action &amp; formulate some other reports, etc.</li> </ul>			



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Other Business?	<ul style="list-style-type: none"> <li>- Student Fees</li> <li>- Next meeting</li> </ul>			
Notes	<ul style="list-style-type: none"> <li>• Student Fees report is all drafted - many thanks to Bryan and Ian on this front! Board to approve at next meeting.</li> <li>• Next meeting - OCT 25th @ 6 p.m. (EST) as hybrid model (either UC or Zoom).</li> <li>• Recruitment &amp; Year End reports should be in development for AGM (former for board, latter for staff).</li> <li>• List of members being developed by Chris</li> <li>• A lot of engagement this fall - things are looking great! Student staff hires are doing outreach and engagement too, so likely cultivate further interest in students.</li> </ul>			