



# Board of Directors Meeting Agenda

Date:	Monday January 29th, 2024
Time:	6 pm

Attendees: Chelsey Edwards (Chair), Odesia Howlett, Ian McDiarmid, Chetna R (Vice Chair), Arpit Vaghela (Member), Srinithi Renuka (Treasurer), Jenny Mitchell, Miranda Hubbard (Secretary), Bryan, Long Fei Chen, Christopher

Call to order. Called by Chelsey, second by Chetna

Approval of the agenda. Called by Chelsey, second by Miranda

Approval of previous meeting minutes.[from website] Motioned by Chelsey, seconded

Committee Reports

Agenda Item	Purpose	Lead	Duration	Time
	Icebreaker and Roles for the Year	Chelsey	10 mins	6:30 pm
Notes	<ul style="list-style-type: none"> <li>What's your favourite movie?</li> </ul>			
	Committee Roles	Chelsey	10 mins	6:40 pm
Notes	<ul style="list-style-type: none"> <li>Remember to ensure that there is a range representation of diverse members to the committee</li> <li>Send new members to Bryan</li> <li>Important to get a harassment and violence prevention team - what two people could be the point of contact on the board?               <ul style="list-style-type: none"> <li>Just who will be the initial point of contact within the board?</li> </ul> </li> </ul>			
	Regular Meeting Time and Dates	Chelsey	10 mins	6:50 pm
Notes	<ul style="list-style-type: none"> <li>Last Thursday of each month at 6 pm</li> <li>Motioned by Chelsey and seconded by Miranda</li> </ul>			
	Partnerships	Chetna	10 mins	
Notes	<ul style="list-style-type: none"> <li>Our understanding is there will be a committee formed</li> </ul>			



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	<p><i>of staff and board (and maybe volunteers) that will review any issues with partnerships that people can (anonymously) submit to us. That committee would then look through that complaint and come up with next steps as to how to deal with it moving forward. That committee would also have a history of complaints and, if enough are lodged against a singular person or organization over a period of time, it can be reflective on how we go about partnering (if at all) with them in the future.</i></p> <ul style="list-style-type: none"> <li>● Motion to add partnership committee</li> </ul>				
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Notes	<ul style="list-style-type: none"> <li>●</li> </ul>				
Other Business	<table border="1" style="width:100%; height:100%;"> <tr> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> </tr> </table>				
Notes	<ul style="list-style-type: none"> <li>● Visioning Session with Board and Staff - may need more time to plan (can include information on who interacts with CFRU, etc)             <ul style="list-style-type: none"> <li>○ Go to a fun location and do a fun activity - i.e. at the boathouse or at hillside</li> <li>○ Temporary student positions and serving students - possible topic</li> <li>○ Digital survey to get some ideas flowing</li> </ul> </li> <li>● One student position revival             <ul style="list-style-type: none"> <li>○ How to add a long term student position</li> <li>○ There is money to spend but it would be spending down the overage, not going into a deficit</li> <li>○ Will we take the time to evaluate the positions</li> <li>○ Temporary board approval to go overage on amount allocated on student positions</li> <li>○ Might need to be careful to make ongoing expense that doesn't</li> </ul> </li> <li>● Present the financials - Bryan             <ul style="list-style-type: none"> <li>○ Key percentages                 <ul style="list-style-type: none"> <li>■ Biggest part of the revenue is the student fees at 53%</li> <li>■ Fundraising is looking good - made 292%!</li> <li>■ Biggest spending was promotions and events - 53%, mostly to advertise at the beginning of the year</li> <li>■ Spending at 30.9% for operation for the year</li> </ul> </li> <li>○ Wants to have a finance committee meeting in Feb                 <ul style="list-style-type: none"> <li>■ What will be the spending for the year?</li> </ul> </li> <li>○ Will receive a large amount from the student fees for winter that will have to last through summer</li> <li>○ Student positions can be used to help spend down</li> </ul> </li> </ul>				



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the overage

- Audit of last year found that one of the temp positions got paid too much due to the clerical error with UofG
- Srinithi, Ian, and Bryan to meet about finances