



Board of Directors Meeting Agenda

Date:	Thursday March 28th, 2024
Time:	6:00 pm Zoom Join Zoom Meeting https://us02web.zoom.us/j/84664726631?pwd=RDlSdk8vc3doendlcU8rWXFISEU0UT09 Meeting ID: 846 6472 6631 Passcode: 693643

Attendees: Atinuke Oyeleye (Volunteer), Jenny Mitchell (Staff), Odesia Howlett (Staff), Miranda Hubbard (Staff Liaison), Ian McDiarmid (Volunteer/Finance Committee), Mike Ashkewe, Christopher Currie (Staff), Srinithi Sundaram (Treasurer), Longfei Chen (Secretary), Chelsey Edwards (Chair), Chetna Robinson (Vice Chair),

Call to order.

Approval of the agenda. Motion Longfei, Second Miranda

Approval of previous meeting minutes. Motion Miranda, Second Chelsey

Committee Reports

Agenda Item	Purpose	Lead	Duration	Motion
New Members	Board Decision On New Members	Chelsey	5 minutes	
Notes	<ul style="list-style-type: none"> Mike Ashkewe - voting taking place in camera 			
Event Assistant Student Staff Budget Request	Budget Approval Request	Odesia	10 mins	Motion to approve \$10k for 2 student staff - Chelsey Second - Miranda



Board of Directors Meeting Agenda

Notes	<ul style="list-style-type: none"> • \$9,600 request for two people from May 13 - Aug 31 & (position continues into the new year) Sept 1 - Oct 4 <ul style="list-style-type: none"> ◦ Need to add 4% - adapt to \$10,000 • Helpful to have CFRU active in more places: festivals, markets • Can split the long days into shorter shifts • This is only until August - for the fiscal year • From outside of Odesia's position: helpful for consistency to get involved in the summer, good for helping to spread the word about CFRU 			
Student Staff Contract		Odesia	5 mins	Motion to accept Odesia's contract with a few updates to absence policy - Chelsey Second - Chelsey
Notes	<ul style="list-style-type: none"> • There is no proper student staff contract • Would like to have some standards around the student staff position • Looking for a general student staff contract • Would include: position details, payment details, etc. • Update: change notice from 1 week to 24 to 48 hours, planned absences maybe a week in advance 			
Progress on having and hiring an admin staff		Ian, Christopher, Bryan	5 minutes	
Notes	<ul style="list-style-type: none"> • Hoping that the union would have an answer but there is still a few aspects that 			
Agreement with the University over UC space		Bryan	5 mins	
Notes	<ul style="list-style-type: none"> • University does not want to answer 			
By law Review		Ian, Chetna	5 mins	



Board of Directors Meeting Agenda

Notes	<ul style="list-style-type: none"> Chetna to reach out to NCRA 			
Violence and Harassment Committee	Adding new members	Chelsey	5 mins	
Notes	<ul style="list-style-type: none"> There is a policy that is almost close to finishing - got paused with board turn over Committee would be helpful with complaint reviews but not necessarily doing any reconciliation Open to folks with a variety of experiences - no expectations to solve any conflicts Need two Miranda to join 			
Programming Committee	Adding New Members	Chelsey and Christopher	5 mins	
Notes	<ul style="list-style-type: none"> Hoping to relaunch the programming committee - has not be active in a few years Help to assist program manager in review and approval of new programs, disciplinary actions for shows, and policy for shows before it go through checks and balances 2 to 4 hours a month Need 2 board members: Mike (interested - pending approval), maybe Arpit, Chelsey 			
Finance		Finance Committee	15 mins	Motion to blanket approve the changes of the ceiling tiles and the light bulbs - LongFeir
Notes	<ul style="list-style-type: none"> Station will require Accessibility consultant examination of the studio - just because you are ADOA complaint, might still need to adapt for accessibility Might be able to go through the university for it Maintenance and repairs - in future years might be able to put it towards accessibility updates 			
Other Business		Open	20 mins	



Board of Directors Meeting Agenda

Notes	<ul style="list-style-type: none">• NCRC 2024 conference in Cape Breton - Board Members can come• There is some money for training and development - see if that can be used for folks• There are subsidies and perhaps some money for the board for training - Chelsey to reach out to see what is available (Bryan and Ian)• June 11 to 14th• Odesia and Jenny are going
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