



Board of Directors Meeting Agenda

bylaw

Date:	Thursday July 25th, 2024
Time:	6:30 pm This is a Hybrid Meeting In person at UC Room 332 Online at: Join Zoom Meeting https://us02web.zoom.us/j/84664726631?pwd=RD1Sdk8vc3doendlcU8rWXFISEU0UT09 Meeting ID: 846 6472 6631 Passcode: 693643

Call to order.

Approval of the agenda. Longfei, Miranda

Approval of previous meeting minutes.[not submitted yet]

Committee Reports

Agenda Item	Purpose	Lead	Duration	Motion
Board Visioning Session Proposal	To come to an agreement on the visioning session plan for the board and staff	Chelsey	30 mins	
	<ul style="list-style-type: none"> • The sunroom is available on the 23rd in the morning - seats 14 and is \$155+HST <ul style="list-style-type: none"> ◦ Available from 8:30 am to 5:00 pm • There is also the boardroom <ul style="list-style-type: none"> ◦ Seats 20 and is \$230+HST • Honey Bee Research Tour is \$100 for a group of up to 20 people <ul style="list-style-type: none"> ◦ We can book a private tour • Food <ul style="list-style-type: none"> ◦ Veg, vegan, gluten, dairy, nut free ◦ 3rd party booking 			
Progress on having and hiring an	Recurring item	Bryan	5 mins	



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admin staff				
Notes	<ul style="list-style-type: none"> • Job posting went up last Friday and will be up until the 5th of August • Already received 11 applications • Plan to review application Aug 5-8, interviews would be Aug 9th, board final say on the 20th-22nd • There will be a hiring committee meeting called soon • Hoping to have someone in Sept! 			
Agreement with the University over UC space	Recurring item	Christopher , Bryan	5 mins	
Notes	<ul style="list-style-type: none"> • No update • Remove from the recurring items moving forward • There was a conversation about changing lighting - UC quoted them at \$29K + tax and the work would go into September • Bryan's recommending that we wait until June next year • Bryan to do some research on ways to dim the lights 			
Student Fee Committee	Recurring Item	Bryan, Ian	5 mins	
Notes	Looked at the financial position and how we can spend in student facing ways			
Bylaw update	Recurring Item	Chetna	5 mins	
Notes	No update but going well			
Finance	Monthly finance update	Bryan, Ian	20 mins	Motion:t o approve
	<ul style="list-style-type: none"> • Recently Upper Grand paid 2K for Jenny to do work in Willow School • Salary and benefits in a good position for the rest of the year • Over the subscriptions 			



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	<p>section because student fees were more than expected</p> <ul style="list-style-type: none"> • Almost at 100% for the tech • There are a few capital purchases that may advance the station • A lot of the promotions expenses come out at this time of year <ul style="list-style-type: none"> ◦ Few ideas from Odesia: a button maker for outreach volunteers, branded table cloths, branded tents, collapsible trolley, A frame sandwich board, tent walls, postering campus • Capital expenditures: dslr camera, computer upgrades • Alex suggested another air purifier for the office and flood warning system 			
Board Meeting Food	The food from campus is becoming too expensive- discuss alternatives			
	<ul style="list-style-type: none"> • Can the board take lead on ordering food • At the board meeting prior - can we put in an order for the next meeting • Ordering from the University is close to \$150 and ordering off campus has the possibility of being 			



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	less than \$120 <ul style="list-style-type: none"> • Miranda will our designated with Odesia as help • Motion: Chelsey to add Food order to our monthly board meeting recurring items so the group can vote for the next meeting meal - second: Miranda 			
Notes	<ul style="list-style-type: none"> • 			
Other Business				
Notes	<ul style="list-style-type: none"> • 			