



# Board of Directors of CFRU Meeting - Minutes

**May 08, 2025 - 4:00PM to 5:00PM**

InPerson - UC Room 332 + Virtual - Zoom

## ATTENDANCE

### Board of Directors:

LongFei,

### Members:

{members attendance} (pp. {proxy})

### Guests:

{guests attendance}

Agenda Items	Speaker(s)	Time	Notes
Call to order	Chelsey	5 mins	
Finance - Read off of CFRU Mandate - our charter of incorporation, this will add some context for planning and provide a guideline for project priorities	Emily		- Emily to send out the document
Finance - April Finance Report	Emily		- Forecasting \$10,000 deficit
Finance - Committee Recommendation	Emily		- Hoping to have a \$20,000 spending goal for 2025-2026 - Distribution of funds among the projects discussed in visioning session
Finance - Freezing the student fee	Emily		- Ian is concerned about freezing the student fees so we're not that over

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			<ul style="list-style-type: none"> <li>- After forecasting the deficit, we should be in a better position</li> <li>- We're not considering a Student Fee freeze <ul style="list-style-type: none"> <li>- looking into potential grant offerings</li> <li>- looking into spendings in consultants and infrastructure upgrades</li> </ul> </li> </ul>
Finance - HR and Strategic Spending Consultant	Emily		<ul style="list-style-type: none"> <li>- We should get a consultant to ensure that CFRU is in good legal standing <ul style="list-style-type: none"> <li>- Emily got a potential consultant that looks promising</li> </ul> </li> <li>- Emily to follow up with Anna for check in meeting that includes all of board to discuss scope and proposal <ul style="list-style-type: none"> <li>- to review budget and proposal in June</li> </ul> </li> </ul>
<b>MOTION</b> APPROVAL OF ONBOARDING FOR ANNA (CATALYST HR CONSULTING) TO PROVIDE CFRU WITH A FULL HR REVIEW OF OUR POLICIES AND GOVERNANCE SYSTEMS.	Chelsey Josh		<b>APPROVED</b>
Finance - Manulife Health Benefits Upgrade	Emily		<ul style="list-style-type: none"> <li>- Benefits are changing, Manulife advisor Robert has put together a proposed benefits package</li> <li>- Emily to calculate the annual differential for the insurance upgrades: <ul style="list-style-type: none"> <li>- total if all approved</li> <li>- total for top 5 of staff picks</li> <li>- total only if 1 or 2 staff picks</li> </ul> </li> </ul>
Finance - CFRU grant for volunteer projects	Emily		<ul style="list-style-type: none"> <li>- Emily to go back based on the board and staff visioning session and create a proposal based on feedback for what a grant structure would look like for CFRU</li> </ul>



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Board - Confirm AGM date for the bylaw approval	Chelsey		<ul style="list-style-type: none"><li>- AGM set for June 26th, 2025 - 6:00PM</li><li>- Board meeting to also be moved to the date of AGM</li></ul>
Board - Civic Museum: Archival CFRU Audio Project	Emily		<ul style="list-style-type: none"><li>- Civic Museum looking for audio clips from the CFRU archives to the museum for a permanent display at the museum on things that we believe to be important Canadian clips</li><li>- Jenny and Emily looking to establish a committee "listening gang" to look through a collection for display<ul style="list-style-type: none"><li>- to pinpoint a 2 min clip in the show</li></ul></li></ul>
Other business			None
Adjournment			Motion to adjourn MOTION: Chelsey SECOND: Amir <b>APPROVED</b>